

Section on Public Administration Education (SPAE)
Annual Business Meeting Minutes
Held at ASPA Conference, Washington, D.C.
March 16, 2014

Call to Order: A breakfast buffet was available to members prior to the meeting. The meeting was called to order at 7:33 a.m. by SPAE Chair Thomas Bryer. In attendance were: Thomas Bryer, Tracey Trottier, Ali Al Kazemi, David Baker, Theodore Byrne, William Hudson, Philip Nufrio, Peter Hoontis, Lorenda Naylor, Kimberly Nelson, Kristen Norman-Major, Patricia Shields, Anne Zahradnik, and Staci Zavattaro.

Financial Report: Bryer provided an update on financials, as the section is without a treasurer at this time. The section has three accounts at Wells Fargo Bank, with balances as follows: Checking \$2,101.62, Market Rate Savings \$3,238.15, and Investment Time Account \$10,118.51. The section is in good financial health. Current membership of the section is 229.

Teaching Public Administration Conference 2014 Update and Site Selection for 2015: This year's Teaching Public Administration Conference will be held in University of Liverpool, UK. It is the first time the TPAC conference will be held in conjunction the Public Administration Committee (PAC). The dates of the conference are June 9th through June 11th. Steven Condrey will be a keynote speaker. Bryer reported that proposals may still be accepted. Baker suggested that after this conference we should evaluate its success to determine if having our conference overseas is beneficial to the section. This will allow us to determine if we should have our conference overseas every alternative year or if we should have them take place overseas after longer times in between.

Bryer presented a proposal from Franklin University in Ohio submitted by Alex Heckman for the 2015 Teaching Public Administration Conference at the downtown Holiday Inn in Columbus, OH for a conference rate of \$103 per person. A motion to support this proposal and have the 2015 TPAC in Columbus, OH for moved by Lorenda Naylor and seconded by David Baker.

JPAE Symposium update from 2013 TPAC Update: Nufrio gave an update on submission. Three or four papers were submitted by the TPAC review committee for possible submission into JPAE, 2 were accepted. The international publication *Teaching Public Administration* accepted four papers from the 2013 TPAC conference.

Election of officers: Needed for election are three board members (terms 2014-2016), a new treasurer to finish Robert Mackey term (2014-2015) since he had to step down, and an chair-elect (2014-2015). Officers and board members continuing are Chair Thomas Bryer (2013-2015), Secretary Tracey Trottier (2013-2015) and Board Members David Baker (2013-2015), Alex Heckman (2013-2015) and Lorenda Naylor (2013-2015).

Self-nominations for board members came from Staci Zavattaro, Pam Dunning (email) and Margaret Stout (email). Motion to accept these three self-nominations to complete the board membership was moved by David Baker and seconded by Theodore Byrne.

Kimberly Nelson offered to complete the one-year term for treasure; Theodore Byrne also self-nominated for the position of treasurer. Kimberly Nelson withdrew her offer. In a discussion for full disclosure prior to electing a treasurer David Baker asked about our 501(c)3 status. Bryer provided an update based on conversations with national staff. There is a choice to be an independent 501(c)3 (benefit is that donations are tax deductible) or to continue to be affiliated with ASPA as a section (cannot accept charitable donations separately, but can go through ASPA). Currently, the section is operating as an affiliated section, will need possible clarification of tax liability for future. A motion to approve Theodore Byrne as treasurer was moved by David Baker and seconded by Lorenda Naylor.

Lorenda Naylor self-nominated for chair-elect for the next year with movement to chair position following. This motion was moved by David Baker and seconded by Theodore Byrne. Naylor's movement to chair-elect created a need for a new board member to finish her term (ending 2015). Kimberly Nelson self-nominated to finish the term of board member (2014-2105). This was moved by Theodore Byrne and seconded by David Baker.

The roster of board members and officers is attached.

New initiatives to promote SoTL: Bryer gave on update on some new initiatives to promote SoTL. For our TPAC symposium, it might be necessary to do more pre-screening and assistance to get work to publishable quality. The section should work to provide additional resources to help faculty see around teaching and learning and how to write about it; this could be mentoring, how-to articles, or webinars. Bryer also stated that his new column in PA Times "Teaching Impact" will be a resource for faculty to look at teaching how-to and best practices. He solicited any ideas from the membership of SPAE would be welcome.

Website volunteer(s) needed: William Hudson, Peter Hoontis, Patricia Shields and Anne Zahradnik offered assistance. Discussion took place about paying a student to help with this by providing a stipend. A call could be sent out to students who might be willing to help with this. A motion was suggested that we have a student provide assistance with our website for a stipend of \$100 per month for an initial 189 months. The motion was moved by David Baker and seconded by Theodore Byrne.

Bryer adjourned the meeting at 8:27 a.m.

SPAE Board Roster 2014-2015			
Title	Term	Name	Email
Chair	2014-2015	Thomas Bryer	Thomas.bryer@ucf.edu
Chair-Elect	2014-2015	Lorenda Naylor	lnaylor@ubalt.edu
Treasurer	2014-2015	Theodore Byrne	tbyrne@csudh.edu
Secretary	2013-2015	Tracey Trottier	ttrottie@iusb.edu
Member	2013-2015	David Baker	dbaker@csusb.edu
Member	2013-2015	Alex Heckman	Alexander.heckman@franklin.edu
Member	2014-2015	Kimberly Nelson	knelson@sog.unc.edu
Member	2014-2016	Pamela Dunning	pdunning@troy.edu
Member	2014-2016	Margaret Stout	Margaret.Stout@mail.wvu.edu
Member	2014-2016	Staci Zavattaro	Smz35@pspa.msstate.edu