

Section on Public Administration Education (SPAE)
Annual Business Meeting Minutes
Held at ASPA Conference, Chicago, IL
March 8, 2015

Call to Order: The meeting was called to order at 8:30 a.m. by SPAE Chair Lorenda Naylor. In attendance were: Lorenda Naylor, David Baker, Theodore Byrne, Kimberly Nelson, and Crystal Calaruse (NASPAA).

Financial Report: Theodore (Theo) Byrne provided an update on financials. The section has three accounts at Wells Fargo Bank, with balances as follows: 1) Checking \$849.12, and 2) Market Rate Savings \$8,863.28 for a total of \$9,712.40 on March 2015. Our ending balance last year at this time (March 2014) was \$15,462.68; this represents roughly a \$5,000 decrease. The section is in good financial health. Current membership of the section is 229. Theo indicated that SPAE has not received any money/funding from ASPA during the past year. Lorenda Naylor made the motion to approve the 2014/015 financial report and David Baker seconded the motion. The motion passed unanimously.

SPAE Website

Our SPAE website is maintained by **John Dunning**. A big thank you to **John** for creating and maintaining the website and for increasing the visibility, awareness, and presence of SPAE. The website contains the following information: charter and bylaws, board minutes, code of ethics, and upcoming 2015 TPAC information. It is available at <http://spae.aspaonline.org>. (you may need to cut and paste the link). No motion necessary, this was an update.

Elections

Lorenda Naylor nominated Pam Dunning to serve as secretary for SPAE. Kim Nelson and David Baker volunteered to serve on the board for another 2 year term. Theo Byrne made the motion to accept these 3 nominations. Lorenda Naylor seconded the motion. Since Pam Dunning was elected secretary her board position is now open. Naylor suggested asking John Diamond to set on the board to increase international participation and our global network. Naylor will ask Alex Heckman to serve an additional 2 year term as a board member

If she is elected secretary we will need someone to fill the remaining year of her board position. In regards to board positions there are 3 openings (David Baker, Alex Heckman, and Kimberly Nelson).

SPAE Board Roster 2015-2016			
Title	Term	Name	Email
Chair	2014-2015	Lorenda Naylor	lnaylor@ubalt.edu
Chair-Elect	2015-2017	OPEN	
Treasurer	2015-2017	Theodore Byrne	tbyrne@csudh.edu
Secretary	2015-2017	Pam Dunning	pdunning@troy.edu
Member	2013-2015	David Baker	dbaker@csusb.edu
Member	2013-2015	Alex Heckman	Alexander.heckman@franklin.edu
Member	2015-2017	Kimberly Nelson	knelson@sog.unc.edu
Member	2015-2016*	OPEN	
Member	2014-2016	Margaret Stout	Margaret.Stout@mail.wvu.edu
Member	2014-2016	Staci Zavattaro	Smz35@pspa.msstate.edu
Immediate Past Chair	2015-2016	Thomas Bryer	Thomas.bryer@ucf.edu

*Position vacated by Pam Dunning to serve as secretary. There is one year let of her term as board member.

Teaching Public Administration Conference 2015

Lorenda Naylor provided an update on the conference after previously speaking with Alex Heckman at Franklin University. His team has done an excellent job of planning the **2015 TPAC conference at Franklin University, Columbus Ohio, June 3-5, 2015**. They have completed the following tasks: secured conference hotel (Holiday Inn), contracted with 3 hotels for rooms, scheduled 2 keynote speakers, secured 7 sponsors (including Panera who is providing breakfast June 3rd, Taylor & Frances, Ohio State U, ASPA Central Ohio Chapter), set the registration fee, created conference program flier, on-going social media campaign, created a website to accept conference registration and presentation proposals, secured \$500 for best paper award (paid for by SPAE). The planning phase has been executed and we are now in the registration phase. All efforts are now focused on increasing conference registration, submission of presentation proposals, coordinating with NASPAA, COPRA for a panel and JPAE editorial board representation on a panel. The conference program committee will review conference proposals. In addition, the conference program chair will coordinate with JPAE on the teaching symposium.

Alex Heckman has requested \$250 from SPAE for a best student paper award. David Baker made the nomination to pay for the best student paper award, and Theo Bryne seconded the motion. The motion passed.

Teaching Public Administration Conference 2014

The Teaching Public Administration Conference held at the University of Liverpool, United Kingdom in conjunction with the Public Administration Committee (PAC) was a success. The conference was held from June 9-11, 2014. The following JPAE members attended: Pam Dunning, John Dunning, Alexander Heckman, Lorenda Naylor, and Margaret Stout. The

conference was a great success and we plan on coordinating with the University of Liverpool in 2017 to co-host the TPAC conference. This was an update, no motion needed.

Teaching Pubic Administration Conference 2016

We are accepting bids for the 2016 TPAC and need to solidify a host by June 2015. If you know of anyone who is interested in hosting next year's conference inform Lorenda Naylor at lnaylor@ubalt.edu

Other Business

There was no additional business.

Adjournment

Naylor adjourned the meeting at 9:00 a.m.