

## SPAE Annual Meeting

### Minutes

March 19, 2018 (Web Ex) (3 p.m., Eastern DT)

- I. Welcome: Pam Dunning, Chair
- II. Introductions and roll
- III. Members Present:
  - a. Pam Dunning, Chair
  - b. GM Cox, Secretary
  - c. Theo Burn, Treasurer
  - d. Alex Heckman
  - e. Roseanne Mirabella
  - f. Greg Buckingham
  - g. Rachel Emas
  - h. Susan Opp
  - i. Stephanie Dolamore
  - j. John Dunning
  - k. Will Hatcher
- IV. Treasurer's Report (Leo Burn)
  - a. Funds in all accounts: \$11,849.72
  - b. Funds in Business Checking: \$2,953.12
  - c. Funds in MM Acct (savings): \$8,896.60
  - d. Checks Issued:
    - i. \$1,000
    - ii. \$490
  - e. IRS documents will be filed shortly – same tax exempt status as that of ASPA
- V. Section Leader's Report (ASPA Annual Conference; Denver, CO)
  - a. Handled by Stephanie Dolamore and Rachel Emas for Pam Dunning who could not attend
  - b. 25 leaders from 10 sections present
  - c. ASPA national updates – IRS filings; consider participating in professional development opportunities, such as webinars; and, PA Times (online and print)
  - d. Section Highlights: Each section provided updates on activities; SPAE elections results shared; social media efforts; and, membership engagement efforts
  - e. Open Discussions – brainstorming opportunity – expanding membership engagement; panels for sections; sections supporting receptions at ASPA; creating listserv and/or newsletters for sections; social media efforts – SPAE's efforts (Rachel Emas recognized for her efforts on the Twitter feed for SPAE)
- VI. Initiatives Updates
  - a. Webinar (Alex Heckman)
    - i. Held two webinars in 2017

1. Teaching Public Administration
  2. Tips for Effective Online Teaching
  - ii. Both webinars can be located on ASPA's web page for viewing
- b. Social Media (Stephanie Dolamore and Rachel Emas)
- i. Methods for membership engagement
  - ii. Twitter account up and running – please join (or whatever it is that one does to participate – one might be able to glean from this that I (GM Cox) have no idea how to participate in Twitter
    1. At ASPA and other conferences, please contribute to Twitter feeds and retweet if possible
  - iii. Facebook – please like it and participate
  - iv. Consider starting a blog
- c. PA Times(online), SPAE Column – Lois Warner
- i. Completed 1<sup>st</sup> year
  - ii. Starting 2<sup>nd</sup> year
  - iii. Need more participation
  - iv. Consider a collaborative effort among contributors
  - v. Second quarter article – Dr. GM Cox – draft due to Lois, 4/27)
  - vi. Third quarter article – need volunteer – draft due to Lois, 7/27)
  - vii. Fourth quarter article – need volunteer – draft due to Lois, 10/27)
  - viii. Can focus on new faculty and even Part Time Faculty
- VII. JPAE – Will Hatcher
- a. Was published by NASPAA will be taken over by Taylor & Francis
  - b. Cover designed – Will
  - c. Will include a “Case Studies” section
  - d. Essay Section
  - e. Online article – 1<sup>st</sup> one – up soon
  - f. Book review section
  - g. Facebook and Twitter
  - h. Attention to International and Small PA Programs
  - i. Need proposals – send to Will
    - i. Broad brush topics
    - ii. Student Success topics
  - j. Q&A: Lois – list of content suggestions available? Will – I will send a list to Pam for sharing with SPAE
- VIII. Conference Update (Pam Dunning)
- a. JUCPAC (JUC – Joint University Council – Public Administration Committee)
  - b. Co-Hosted: SPAE and Northumbria University, Newcastle-upon-Tyne, UK
  - c. 9/10-12/18
  - d. Doctoral Day – set aside for doctoral students to present papers/dissertations and receive input and feedback
  - e. Not just a teaching section – other tracks available
  - f. Call for papers (presentations) due by end of May 2018 – any questions, please contact Pam Dunning

- g. Pam would like possible topics for inclusion in a links for the conference – things to do and see
  - h. PA Times (Print): use of ¼ page ad allowance to support JUCPAC Conference – agreed by consensus
  - i. Support for conference – contribute \$1,000 to sponsor
    - i. Motion: Pam Dunning
    - ii. 2<sup>nd</sup>: Alex Heckman
    - iii. Vote: Voice and by Chat – Passed unanimously
- IX. Charter Discussion (Pam Dunning)
- a. Chair Dunning needs a copy of the minutes for last year’s annual meeting if anyone has them
  - b. Charter and bylaws need review
  - c. Update and revision if necessary
    - i. Notice, time, and method of elections
    - ii. Annual meeting – bylaws state that this meeting will be held at the ASPA Annual Conference, but many members do not attend
  - d. Several members volunteered to assist
- X. Other Items
- a. More meetings – perhaps holding another meeting in May-June
  - b. MPAC conference, 2019 – co-host (Park University?)
- XI. Meeting Adjourned (Chair Privilege)

Minutes completed by GM Cox, Secretary  
3/19/18