

**SPAE Board Meeting
Minutes
April 11, 2019 (Web Ex) (3 p.m. Eastern DT)**

Welcome and Introductions: Pam Dunning, Chair

Members Present:

- Pam Dunning, Chair
- Lois M. Warner, Chair Elect
- Theodore Byrne, Treasurer
- Rachel Emas, Board Member
- Lindsey Evans, Board Member
- John Dunning, Web Administrator

Treasurer's Report (Theo Byrne)

- Funds in all accounts: \$12, 250.54.
 - Action item: A request to change our Charter & By-Laws to change the Fiscal Year to 1 Jan – 31 Dec, which will align with ASPA National's requirement, will be submitted to board members in May (Pam Dunning).

ASPA National Conference (Pam Dunning)

- *SPAE Presentation:* In support of the conference theme, an SPAE Panel, *Practicing Public Service Values in the Classroom* was moderated by Rachel Emas, and provided four presentations on how public service could be advanced through teaching. The presentations were given by Tammy Esteves, Pam Dunning, Greg Buckingham and Rachael Emas. Copies of the presentations are available on the web site. (www.spaeaspa.org)
- *SPAE Meeting:* SPAE members that were attending the ASPA conference met on Friday at 5:30 PM in the Massachusetts Room of the Mayflower Hotel. This was not an official SPAE Board Meeting. The intent was for those participating in the conference to meet and discuss topics and ideas that could be presented at the next board meeting scheduled for April 2019 (See Attachment #1).

Initiatives Update

- *Social Media* (Rachel Emas): Stephanie Dolamore has been doing excellent work using Facebook to publicize events and items of interest to our section members. Rachel has been working with Twitter, using the #teachingpa hashtag. She believes that this will help with our branding. As an example, see the dialogue that has been going on about Teaching PA at: <https://twitter.com/hashtag/teachingPA?src=hash>).
- *SPAE PA Times Columns* (Lois Warner): Lois will continue to coordinate the columns. The next due date will be July 22nd for the August 6th publication. We should consider asking some of the TPAC presenters (September Conference) to submit for the October 21st column. To review the 2017 and 2018 SPAE PA Times columns go to the PA Times page on our web site (www.spaeaspa.org)
 - Action Item: Pam Dunning will send out an email to our members on this meeting and will ask for support in submitting columns.
- *Communications* (Rachel Emas & Pam Dunning): Pam recommended that we establish a standing committee on communications. Currently the only standing committee is the Teaching Public Administration Conference Committee. Article VII of our Charter and By-

Laws states that we can appoint ad hoc committees as deemed necessary. We could appoint members to be a part of this committee, not subject to the two-year limit. Lois Warner recommended that we start a section newsletter to celebrate each other's accomplishments.

- Action Item: At our next SPAE Board meeting a motion will be made to amend our Charter and By-Laws to establish Communications as a standing committee.

The National Capstone Project

- For the past 9 years, Phil Nufrio (Metropolitan College of New York) has been organizing a Capstone Panel for MPA students to present their capstone projects at the National ASPA Conference. Through a competitive process student are selected to present. Phil is asking for SPAE to join with other ASPA sections or organizations in soliciting participants, participating in the blind reviews, and to assist in funding for students to attend the conference. Linda Marie Sundstrom (California Baptist University) has agreed to coordinate this for SPAE should we decide to join the project. For the 10th annual capstone panel (next year), Phil will issue a call through the PA Times. He will chair a faculty committee to review "blind submissions" from each section who can provide input leading to a recommendation for that section. Phil states he has the support from Section on Professional Organization and Development (SPOD), Section on Non-profit Policy, Practice and Partnerships (NP3), and hopefully he will receive support from National PAA.
- General Board Discussion: Phil was commended for his work on organizing the project. Prior to making a decision to financially support the project for 2020, the board requested that Pam Dunning contact Phil Nufrio to establish the following: (1) What is the vision? (2) What are the goals? (3) What other organizations should be involved?

2019 National Teaching Public Administration Conference (Lois Warner)

- The 2019 conference will be held in collaboration with the Midwest Public Affairs Conference (MPAC) on September 19-20, 2019 at the School of Public and Environmental Affairs, Indiana University-Purdue University at Indianapolis. This year the conferences celebrate the diversity of Public Administration (PA) theory, praxis, and pedagogy in a time of social change and upheaval. The call for papers is available on our web site. The intent is to have eight TPAC sessions. The following are the open actions items that still must be resolved:
 - There will be a MPAC keynote speaker. We should have a TPAC keynote speaker. If we do not have a budget for this, then we need to select one of the participants.
 - For TPAC recognition, we normally have a best paper award. Since we seldom have papers submitted, we could consider having faculty award. Criteria would have to be developed for this. This can be a topic for our next board meeting.
 - Sponsorship needs to be considered to develop a financial base for the conference. SPAE normally contributes \$1000, to the hosting body.

SPAE Charter and By-Laws Possible Amendments for Consideration at the Next Board Meeting

- Change the FY to 1 January – 31 December
- Establish a standing communications committee
- Pam Dunning suggested that the term of 2 years for Past President might be too long and suggested that perhaps that could be reduced to one year. Other discussion followed on the 2-year term for all positions. No decision was reached on any changes and this will be tabled at this time.

The minutes and request for PA Times submissions will be sent to SPAE members in early May. There being no further business, the meeting was adjourned at 3:55 PM.

Minutes Recorded by:

John Dunning

John E. Dunning

SPAE Web Administrator

April 11, 2019

Attachment: SPAE Annual ASPA Conference Meeting, March 5, 2019